

Reflections Job Description

PTA Reflections is a National PTA program to encourage children to create artwork based on a different theme each year. Students who participate have several categories to choose from when producing their pieces.

The Reflections chair is in charge of running the PTA Reflections program at Hauser Junior High. Most of the work can be done at home, so it is a good job for a working parent who wants to be involved on their own schedule. Pick-up and drop-off of paperwork and artwork might need to be done during school hours, but may be able to be done in cooperation with Reflections chairs from other District 96 schools or with a partner who is available to do this part of the job during the day.

The responsibilities of the job include:

- Getting the PTA Reflections Packet from the PTA president as school starts. This packet will include the theme for the year, rules, explanations for chairs, etc.
- Based on the packet, the chair needs to create flyers (or work with the publicity chair to do so) to make children aware of the opportunity to participate.
- Artwork will be collected by a deadline determined by the Reflections chair (usually right around Thanksgiving) so that if judging need be done, it can be completed before the PTA District 28 deadline.
- Artwork that advances to the PTA District 28 level needs to be delivered to the District 28 Reflections Chair. (For the last few years this has meant driving artwork another area school in Berwyn or Elmwood Park.)
- Display and/or return submitted artwork and announce student's whose work has advanced to the next levels.
- Create participant certificates and buy gift certificates to be presented to students during awards day in the spring.

This is an enjoyable job for those who like to see the creative side of our students.